

# **DKG New Brunswick -STANDING RULES- 2025-2027**

**Revised November 2025**

## **Membership**

Membership includes Active, Reserve, Collegiate and Honorary members

### **Active Members**

- A female educator who is paid for educational services with instruction to either to one person or a group. (Constitution, Article III B.1).
- If she lives in an area where no chapter exists, she may be connected via technology.
- When an active member is no longer employed, she will retain her active membership and participate in chapter proceedings as outlined in the Constitution.

### **Reserve Members**

- A female educator who is unable to attend meetings due to chronic illness and other valued reasons may request Reserve Membership.
- A reserve member may participate in the activities of the Society except she is not eligible to hold office.

### **Collegiate Members**

- A collegiate member may participate in the activities of the Society except she is not eligible to hold office. She may hold the position of parliamentarian if qualified.
- A woman's years of membership as a collegiate member will be counted toward the membership requirements for any state organization or international scholarships.

### **Honorary Members**

- Any member, chapter or state/province may submit a name of a qualified female educator for honorary membership.
- An Honorary Member may participate in the activities of the Society except she is not eligible to hold office. She may hold the position of Parliamentarian if qualified.

### **General Membership Information**

- Members who are traveling or who live away from their home chapters have the privilege of attending meetings of other chapters, state organizations, and regions.
- The chapter shall record in the chapter minutes the names of members terminated, including the reason and date of termination.

## **Finances**

The record of all finances shall be balanced and audited annually

### **Dues**

- International active dues shall be forty dollars (U.S. \$40.00) and international reserve and collegiate dues shall be twenty dollars (U.S. \$20.00).
- The cost of international dues to be voted upon by the convention shall be presented to the membership in print form no later than the March/April issue of the DKG NEWS in the year of the convention.

### **Fees**

- Honorary Fee The honorary membership fee shall be forty-nine dollars and fifty cents (U.S. \$49.50). 4.3 Financial Assessments 4.31
- Chapter members may vote to pay an amount in addition to dues and fees for support of a chapter or state/provincial project.
- A reserve members shall be exempt from paying chapter financial assessments.

### **Funds**

- Available Fund: An amount of money, determined by the chapter or state/provincial executive for general use.
- Savings Fund: Long-term planning
- Project Fund: As necessary

### **State/Provincial President's Travel Fund**

- A Travel Fund has been established (1989) for the purpose of assisting the president or her designate to attend the DKG International Convention/Northeast Regional Conference each year. Upon submission of the necessary receipts, she shall be reimbursed for the cost of the registration fee, accommodation and travel. Any reimbursement from the international body which covers any portion of these expenses shall be deposited in the Travel Fund. Currency conversion will occur the day the finances are submitted to the Provincial Treasurer. The total amount of Canadian funds will be e-transferred to the DKG Provincial President.
- The President's Travel Fund: DKG NB will defer the President's Travel Payment for each chapter if the President or her alternate is not able to attend the Regional Conferences and

International Conventions in the future. If the president or alternate attends virtually, the state will cover the cost of registration.

## **Scholarship Fund**

Monies will be set aside as determined by the members regarding a scholarship fund as deemed necessary.

## **Other Financial Concerns**

- Retirement gifts, donations for International President and Northeast Regional Director shall be determined by the Provincial President on the advice of the Provincial Executive.

## **Fund-raising**

- Each member pays a mandatory 80 cents to the Scholarship Fund and \$5.00 to the Travel Fund (as of 1989) annually.
- Members may wish to personally donate items or funds to the chapter for service (books, school supplies, etc.) or projects

## **Organization**

DKG NB shall follow the rules of the DKG International Society as written in the Constitution.

## **Officers**

### **Provincial Executive Board 2025-2027**

The members of the Provincial Executive Board shall be the elected officers, the immediate past provincial president, the chapter presidents and any founders and past provincial presidents in attendance. The treasurer and the parliamentarian shall be ex officio members without vote.

Co-Presidents: Dianne Caron and Marjorie Sinclair

1st Vice: Geri Kilburn

Treasurer: Margaret Dryden

Secretary: Joan Somerville  
Parliamentarian: Margie Goodin

## **Committees**

### **Committee Chairs, 2024-2025**

Archives: Marjorie Sinclair, Dianne Caron  
Communication: Dianne Caron  
Educational Excellence: Geri Kilburn  
Finances: Margaret Dryden, Mollie Legere, Dianne Caron  
Leadership Development: Dianne Caron  
Newsletter: Marjorie Sinclair, Dianne Caron  
Nominations 1st Vice President and Past President  
Non-Profit Status Committee: Joan Somerville  
Rules: Margie Goodin  
Scholarship: Marjorie Sinclair, Dianne Caron  
Social Media: Margie Goodin, Joan Somerville, Marjorie Sinclair  
Webmaster: Margie Goodin

## **Meetings**

At all general meetings, acknowledgement is accorded to Founders, former Provincial Presidents and Honorary Members who are present.

DKG New Brunswick meetings may be held as in-person or virtual meetings

### **Virtual Meetings**

- Meetings will be led by the DKG NB President or DKG NB 1<sup>st</sup> Vice President in her absence.
- Participants will be responsible to join the meeting following the invitation.
- For voting purposes, a quorum will be required. If not, the motion will be discussed and tabled for future consideration.
- Participants will raise a hand that shows up on a screen or by using a raised hand signal when wishing to speak.
- Motions are to be submitted in advance by email or text to the presider and will be added to the agenda.

- Members may vote by voice, hand raising, email and/or telephone as required.
- If there is undue interference, the DKG NB President shall have the privilege of muting microphones and allowing the parliamentarian to speak to the issue.
- The state parliamentarian will serve in her office at every virtual meeting. When she is questioned regarding an issue, she states her reply clearly so that everyone in the virtual meeting is able to listen. If the state parliamentarian is unable to attend the virtual meeting, it is her responsibility to fill the position with a former parliamentarian

## **Conferences/ Conventions**

- At the Spring Convention in odd-numbered years, the President is presented with a DKG New Brunswick President's Pin, purchased by the treasurer and presented (usually) by the immediate past Provincial President.
- At the Spring Convention, the President is presented with a gift to commemorate her biennium and to thank her. The choice of gift is made by the Executive Board, and the bill is submitted to the treasurer. It is usually presented by the host chapter President, or the convention convener.
- At the Spring Conference/Convention, the hosting chapter will have any combination of the following non-paying guests: the DKG International Representative, the recipient of the Influential Woman Award, an ISF Speaker and a guest speaker(s) as required. All other attendees will pay registration fees unless the conference/convention is required to be held virtually.
- Costs involved in hosting a provincial meeting should be covered by the registration fees of the participants. A deficit shall be covered from provincial funds.

## **Publications**

### **Yearbooks and Directories**

Yearbooks and Directories are updated annually by the Yearbook Chair. The revised pages are distributed, one copy to each member.

### **DKG NB Chickadee Chatter Newsletter**

- A newsletter is prepared by the Editor three times per year. The first edition in the fall needs to include a report of the State/Provincial Spring Convention/Conference and the President's report of her attendance at the international summer Convention/Conference of the Society. The second edition will highlight fall/winter events and the third edition in the early spring shall carry information about the forthcoming provincial spring convention/conference.

- Conveners may use this as a vehicle for sending out registration forms if deemed necessary.
- At the Editor's discretion, there may be other issues, dependent upon material supplied by chapter presidents and others. She may seek material and/or pass on (reprint) material she feels to be important or of interest to members.
- She will be aware of copyright violation, but Editors within the Society share material willingly.
- She is responsible for sending a sufficient number of copies to each Chapter President for redistribution to her members.